

**AGENDA**  
**REGULAR MEETING OF THE SUCCESSOR AGENCY TO THE HOLTVILLE  
REDEVELOPMENT AGENCY**  
**121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA**

**September 28, 2015**

**OPEN SESSION**

**6:00 PM**

Ginger Ward, Chairperson  
Jim Predmore, Vice-Chairperson  
David Bradshaw, Board Member  
Richard Layton, Board Member  
Mike Goodsell, Board Member

Steve Walker, Agency Attorney  
Denise Garcia, Interim City Clerk  
Nick Wells, Executive Officer  
Vacant, City Treasurer

**THIS IS A PUBLIC MEETING**

*If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Chairman reserves the right to place a time limit on each person asking to be heard.*

**SUCCESSOR AGENCY:** Meeting called to order

**PUBLIC COMMENTS:** This is time for the public to address the Successor Agency on any item not appearing on the agenda that is within the subject matter jurisdiction of the Successor Agency. The Chairperson reserves the right to limit the speaker's time. The Chairperson will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

**CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.*

1. Approval of the Minutes from the Successor Agency Meeting of September 14, 2015.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES & COMMUNIQUÉS**

**NEW BUSINESS:**

2. Discussion/Related Action to Accept the Administrative Budget for the Six-Month Fiscal Period from January 1, 2016, through June 30, 2016 – Nick Wells, City Manager
3. Discussion/Related Action to Accept the Recognized Obligation Payment Schedule 15-16B for the Six-Month Fiscal Period from January 1, 2016 through June 30, 2016 – Nick Wells, City Manager

**ADJOURNMENT:**

I, Denise Garcia, Interim City Clerk of the City of Holtville, California, and Secretary of the Successor Agency, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on September 25, 2015.

**NOTICE**

*In compliance with the American Disabilities Act (ADA), the City of Holtville will make reasonable efforts to accommodate persons with qualified disabilities. If you require special assistance, please contact the City Clerk's office at 760-356-3013 at least 48 hours in advance of the meeting.*

*Any writings or documents provided to a majority of the Holtville City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at City Hall, 121 W. 5<sup>th</sup> St, during normal business hours.*

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**THE MINUTES OF THE REGULAR MEETING OF THE SUCCESSOR AGENCY TO  
THE HOLTVILLE REDEVELOPMENT AGENCY**  
**September 14, 2015**

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The regular meeting of the Successor Agency to the Holtville Redevelopment Agency was held on Monday, September 14, 2015 at 5:30 p.m. in the Civic Center. Board Members present Mike Goodsell, Ginger Ward, Richard Layton, David Bradshaw and Jim Predmore. Staff members present were Nick Wells, Denise Garcia and Manuel DeLeon. City Attorney Martin Gonzalez and City Planner Justina Arce were also present. City Attorney Steve Walker and Jack Holt were absent.

**SUCCESSOR AGENCY TO THE HOLTVILLE REDEVELOPMENT AGENCY MEETING**

**CALLED TO ORDER:**

Mayor Ward called the meeting to order at 6:45 p.m.

**PUBLIC COMMENTS:**

None

**CONSENT AGENDA:**

1. **Approval of the Minutes from the Successor Agency Meeting of August 24, 2015.**
2. **Current Demands #1768.**

A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to approve Consent Agenda Items 1 and 2. All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Goodsell, Layton, Bradshaw

NOES: None

ABSENT: None

ABSTAIN: None

**NEW BUSINESS:**

None

**ADJOURNMENT:**

There being no further business to come before the Board, Mrs. Ward adjourned the meeting at 6:46 p.m.

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Virginia Ward, Chairperson

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Denise Garcia, Interim Secretary

**SUCCESSOR AGENCY TO HOLTVILLE RDA AGENCY**  
**Administrative Allowance Budget**

	<b>2015-16</b>
<b>Acct Description</b>	<b>Jan-Jun</b>
<b>REVENUE</b>	
Administrative Allowance	150,000
<b>TOTAL REVENUE</b>	<b>150,000</b>
<b>EXPENDITURES</b>	
<b>Salaries, Wages &amp; Benefits</b>	
Regular	76,000
Special Pay	
<b>Total Salaries, Wages &amp; Benefits</b>	<b>76,000</b>
<b>Supplies &amp; Services</b>	
Office Supplies	2,500
Postage/Mailing	250
Duplicating	750
Books, Subscriptions & Printing	500
Advertising	1,250
Travel, Conferences & Mtgs	1,750
Mileage	1,500
Other Specialized Services	3,000
Successor Agency Website	5,000
Successor Agency Management	7,500
Miscellaneous/Other Charges	5,000
<b>Total Supplies &amp; Services</b>	<b>29,000</b>
<b>Legal/Consulting Services</b>	
Walker & Driskill	28,000
Richards, Watson & Gershon	1,500
RSG	2,000
<b>Total Legal/Consulting</b>	<b>31,500</b>
<b>Overhead</b>	
Computer Services	1,000
Office Space Overhead	3,500
Office Machine Overhead	2,000
Risk Management	7,000
<b>Total Overhead</b>	<b>13,500</b>
<b>Total Gen Admin Expenditures</b>	<b>150,000</b>

# Recognized Obligation Payment Schedule (ROPS) 15-16B - ROPS Detail

January 1, 2015 through June 30, 2016

(Report Amounts in Whole Dollars)

Contract / Agreement Execution Date	Contract / Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	Funding Source						
							Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)			RPTTF			
							Bond Proceeds	Reserve Balance	Other Funds	Non Admin	Admin Allowance		
					\$ 11,287,855	\$ -	\$ -	\$ -	\$ 6,076	\$ 155,579	\$ 150,000	\$ 311,655	
06/01/12	Unknown	Successor Agency to the Holtville RD	Shortfall due to unavailable funds in RPTTF	Project Area No. 1	\$ -	N						\$0	
11/13/07	11/01/37	Holtville Public Financing Authority	Semi-Annual Principal and Interest Payment-2012	Project Area No. 1	\$ 11,036,130	N			\$6,076	\$ 153,854		\$159,930	
11/13/07	11/01/37	To Be Determined	Continuing Disclosure for 2007 Tax Allocation Bonds	Project Area No. 1		N						\$0	
11/13/07	11/01/37	Union Bank	Fiscal Agent Fees for 2007 Tax Allocation Bonds	Project Area No. 1	\$ 1,725	N				\$1,725		\$1,725	
07/01/11	11/01/37	City of Holtville	Successor Agency Staff Costs / Oversight Board Admin Fees	Project Area No. 1	\$ 235,000	N					\$ 118,500	\$118,500	
07/01/11	11/01/37	Walker & Driskill	Legal Fees	Project Area No. 1	\$ 7,000	N					\$ 28,000	\$28,000	
07/01/11	11/01/37	Richards, Watson & Gershon	Successor Agency Legal Advice	Project Area No. 1	\$ 3,500	N					\$ 1,500	\$1,500	
07/01/11	11/01/37	RSG	Consultant for Successor Agency operations & administration	Project Area No. 1	\$ 4,500	N					\$ 2,000	\$2,000	
11/13/07	11/01/37	To Be Determined	Low Income Housing Projects	Project Area No. 1	\$ -	N						\$0	
11/07/07	11/01/37	To Be Determined	New Construction of Public Safety Facility to Police & Fire Depts	Project Area No. 1	\$ -	N						\$0	
08/27/12	12/11/12	Moss, Levy & Hartzheim	Preparation of "Post Cause" audit & administrative consultation	Project Area No. 1	\$ -	Y						\$0	
11/13/07	06/30/14	To Be Determined	Study to analyze the issues, costs &	Project Area No. 1	\$ -	N						\$0	